

Unitarian Universalist Church of Birmingham
4300 Hampton Heights Drive, Birmingham, AL 35209
Telephone: 205-945-8109
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Rental Contract

Today's Date _____

Name of Group renting space _____

Name of Contact Person _____

Address _____

City, State, Zip _____

Telephone Number _____ E-mail _____

Date of Rental _____

Number of Guests Expected: _____ Number of Vehicles Expected: _____

Time of Rental Start _____ End _____

Room (s) being Rented _____ Sanctuary (includes kitchen and Narthex)
_____ Lg. Meeting Rm. (Lower Level)

Special Considerations (Must be approved by Building Committee)

Will alcohol be served at this event? _____

If “Yes” renter must provide proof of liability insurance in the amount of \$1,000,000 (one million dollars). UUCB must be listed as additionally insured (please attach proof to contract).

UUCB doesn't not allow the sale of alcohol on the property at any time.

A certified Security Office is required at the renter's expense for Alcohol consumption on the property. (Security recommendations are available upon request.)

A 50%.deposit with a signed contract is required to hold requested date. Rental balance and Security deposits are due at least fifteen (15) days before your event.

The UUCB reserves the right to cancel any scheduled event if found to be misrepresented or opposed to UU principles. During the event, the Sexton reserves the right to end the event for unruly behavior or misrepresentation of purpose for rental.

- ___ Renter agrees to comply with contract
- ___ Renter agrees to honor the time of rental and end event in the time contracted.
- ___ Renter agrees alcohol will not be served to minors or persons visibly intoxicated.
- ___ Absolutely no use of illegal drugs are permitted on the church grounds or in the building.
- ___ No smoking in the building or on the balconies.
- ___ Renter agrees to contract (1) certified Security Officer for the first 100 guests, and an additional (1) up to 200 guests when alcohol will be served.
- ___ Renter understands set up for event may be arranged during working hours if available, any extra time required for set up or tear down will necessitate additional hours of a paid Sexton (\$15 per hour)
- ___ Renter acknowledges any unruly behavior or fighting will result in the party immediately ending with no return of security deposit.
- ___ Security deposit will be released when the room is inspected and determined that no damage has resulted.
- ___ Security deposit will be kept if the renter does not assist in putting the room back in the set up required.

The renter agrees to assume all responsibility for any accidents resulting in injury to persons or damage to property during its occupancy of the facilities. In this regard, the renter does hereby further agree to release the UUCB, its officers, members, employees and agents jointly and severally, from any and all claims, causes of action, injuries, damages, costs, or expenses arising out of its use of the UUCB property and facilities including, without limitation, those based upon death, bodily injury, and property damage including consequential damages. The undersigned renter agrees further to indemnify and save harmless the UUCB, its officers, members, employees and agents jointly and severally from any such costs, damages, including consequential damages, expenses, and legal fees which may at any time arise in the future in connection with the use of the UUCB property and/or facilities by the undersigned organization renting the UUCB's facilities.

I have received, understand, and agree to follow UUCB's Building Use Policy and terms of this Rental Contract.

Renter's Signature _____
Name Telephone

Church Representative _____
Name Telephone